

Roseville Public Library Commission
Regular Meeting
September 8, 2014
Minutes

I. CALL TO ORDER

The meeting was called to order by Chairman Charlene Van Marcke at 6:35 p.m. in the Conference Room.

Present: Commissioners Pat Chownyk, Joan Logghe, Phyllis Reneau, Cara Tonn, Charlene Van Marcke, and Assistant Director Annamarie Lindstrom

Recording Secretary: Cara Tonn

II. DISPOSITION OF MINUTES

Motion by Commissioner Logghe supported by Commissioner Chownyk to accept the Minutes of the regular meeting of August 11, 2014.

MOTION CARRIED UNANIMOUSLY

III. HEARING OF THE PUBLIC

None.

IV. REPORT OF THE LIBRARIAN

1. Library Update.

- a. The Assistant Director will attend the TLN Adult Services Fall Workshop, "Putting One Foot in Front of the Other" at the Plymouth Township Library on September 17.
- b. The Director and Pat Eick will attend the TLN Technology Forum on October 3 at the Bloomfield Township Public Library.
- c. Staff Development Day went well. The staff learned about upgrades to the online catalog, went over emergency procedures, and listened to speakers, among other things. There was one patron complaint about the Library's closure that was addressed by the Director.

2. Library Programs/Classes.

- a. Anime Night: *Fate/Stay Night* on October 1.
- b. Book Discussion: *Unbroken* on October 2.
- c. Adult/Teen Programs: Libraries for Life (organ donation) on October 6-9; *Naturalization Information Program* on September 10; Zinio/OverDrive Lab on September 29; *Yarn Exchange* on September 30.

- d. *Toddler LapSit and PreSchool Storytime resume on September 19 and run through October 10, Session 1.*
 - e. Adult/Teen Programs: *Ghost Hunting with Grimstone* on September 25; *Swish, Splatter and Pour Watercolors* on September 29.
- 3. Friends of the Roseville Public Library.
 - a. Used Book Sale Committee
 - i. Meeting on September 17.
 - ii. Book Sale October 15-18.
 - iii. Adding Wednesday night preview, memberships will be available.
 - b. Friends Program: *Appetizers with Chef Fran* on October 23.
- 4. Roseville Historical and Genealogical Society.
 - a. Next program is *Boomtown Detroit and the Roaring 20's*, with a speaker from the Detroit Historical Society on September 16.
- 5. Budget and Bills.
 - a. Revenue and Expenditures: Temporary Employees over budget, but the Director isn't too worried.
 - b. Check Register.
 - c. Centralized Purchasing: purchased computer.
- 6. Other Items.
 - a. Summer Reading Program
 - i. Fewer children signed up and completed this year.
 - ii. The program's dates will be extended next year, and a mid-program incentive will be added.
- V. SUBURBAN LIBRARY COOPERATIVE.
 - a. Appointment of Commission Member to SLC Board
 - a. Char Van Marcke and Phyllis Reneau will share duties for the present.
 - b. Harrison Township is joining the Co-op.
 - c. Clinton-Macomb's millage passed.
- VI. COMMUNICATION.

None.
- VII. UNFINISHED BUSINESS.
 - 1. Drafts of Legal Documents.
 - a. Drafts of the documents were sent early in the summer to the City Manager and City Attorney. When the Director asked for an update in August she was asked to resubmit them.

2. Personnel Update.

- a. Tracy Wilson was hired as full-time Head of Adult Services and formally began after Labor Day.
- b. The Page position has been posted.

3. Building Update.

- a. Millwork has received a check for half of the cost of the laminate work and says the project will be complete by November. No progress yet.
- b. Maintenance has been working on the Library's list of tasks since adding a new employee.
 - i. There was a problem with exploding light bulbs in the lobby that has been addressed by the city.
 - ii. The north door won't close completely (unless manually, from outside), and will need replacement, by the city.

VIII. NEW BUSINESS

- 1. Donations.
- 2. Outdoor artwork: Can the artwork recently moved from the Recreation Center be removed from the Library's lawn?

IX. ADJOURNMENT

Commissioner Chownyk made the motion, that having acted upon the agenda, the meeting be adjourned at 7:20 p.m. Commissioner Tonn supported the motion.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Cara Tonn

Next Meeting: Monday, October 13, 2014 at 6:30 p.m.